



Colorado Brain Injury Advisory Board Meeting Minutes

Date: February 16, 2023

Time: 10:00 -12:00 AM

Location: Zoom

NAME	PRESENT	NAME	PRESENT
Board Members		Jones, Christa	x
		Knauer, Russha	x
Boyd, Kara	x		
Dickerson, Jody		Laureta, Laura	x
Engle, Ian	x	Levis, Bill	x
French, Anna		Martinez, Maria	x
Friedman, Ronen	x	McMahon, Leah	
Genzel, Ben	x	Micciche, Denise	x
Hawley, Lenny		Munthali, Jennie	
Heidenreich, Steve		Pedler, Rhea	
Henika, Joy	x	Snelson, Kari	
Herbstman, David		Wren, Louisa	
Grisham, Toni			
Horsfall, Jaime	x	Barbara Gabella	
Staff		Guests	
Liz Gerdeman (MINDSOURCE)		Amy Engleman (ACL Grant Evaluator)	
Kelly Miller (MINDSOURCE)		Jim Tatten	
Erin Horner (MINDSOURCE)			
Lina Kyle (MINDSOURCE)		Cao Buck- BIAC	
		Gabriela Ryan- BIAC	
		Stephanie Agtarap	

Opening & Introductions

Discussion	Kelly made some membership updates. Billie Bemis and Max Winkler will be stepping away from the Board. Two new members are joining the Board. Kara Boyd is the new representative from the Brain Injury Alliance of Colorado and Jeremy Branting is with Health Care Policy and Financing.		
Action Items	Person(s) Responsible	Deadline	
NA			

Approval of Minutes

Discussion	Ronen motioned to table the approval of the minutes, Ben seconded, and motion passed.		
Action Items	Person(s) Responsible	Deadline	

Valor on the Fax Update

Discussion	Cao is the new Director of Residential Services and gave an update on Valor on the Fax, Brain Injury Alliance of Colorado’s permanent supportive housing project.		
Action Items	Person(s) Responsible	Deadline	

MINDSOURCE Funding

Discussion	<p>MINDSOURCE currently has four funding sources:</p> <p>ACL Grant These funds have been awarded to MINDSOURCE as Colorado’s lead state agency on brain injury. This is a five-year grant. Funds not spent each year can be rolled over during the life of the grant. There are seven key requirements for the funding received from the Administration for Community Living (ACL).</p> <ul style="list-style-type: none"> • State Brain Injury Advisory Board • Brain Injury State Plan • Brain Injury Resource Facilitation • Brain Injury Workgroups • Program Sustainability Plan • Grantee Meetings • Data Collection and Performance Reporting <p>Kelly elaborated on the data collection requirements and what the funds specifically cannot be spent on.</p> <p>General Fund These are appropriated to MINDSOURCE from the Colorado General Fund. This is 100% dedicated to direct client services. Any funds unspent each year are returned to the State.</p> <p>Colorado Brain Injury Trust Fund The Trust Fund receives revenue from fees associated with traffic violations. The</p>		
Action Items	Person(s) Responsible	Deadline	

Brain Injury Awareness Month

Discussion	<p>Kelly gave an update on Brain Injury Awareness month.</p> <p>Russha announced BIAC will be screening The House We Live In, which is a film about a individual who has a brain injury and how it affects him and his family. It will be screened _____</p>		
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Action Items	Person(s) Responsible	Deadline
NA		

ACL Evaluation

Discussion	<p>Amy gave an update on her evaluation of the progress on the ACL Grant objectives.</p> <p>Objective 1&2: Advisory Board and State Plan</p> <ul style="list-style-type: none"> • The board is nearly full and there are several new members. • The new bylaws include compensation for volunteer members. • The PSA will launch in March <p>Next steps</p> <ul style="list-style-type: none"> • Monitor member engagement and focus on EDI and person-centeredness through out the project • Evaluate the PSA impact <p>Objective 3: Client Services Outcome Evaluation</p> <ul style="list-style-type: none"> • Refining MINDSOURCE’s client services logic model with BIAC to align programs with the desired outcomes. <p>Next steps</p> <ul style="list-style-type: none"> • Conducting focus groups with BIAC clients who: have only participated in resource navigation, identify as Black/African American/Multiracial, prefer to speak Spanish, or _____ <p>Objective 8: Self Advocacy for Independent Life implementation (SAIL)</p> <ul style="list-style-type: none"> • Arapahoe Community College hosed three courses and had over 15 participants • BIAC hosted three classes. One was co-facilitated with staff and peers and the other two were led by peers. They had 17 participants, including one who spoke Farsi. • Pueblo Brain Injury and Center Towards Self Reliance hosted three classes with 12 participants. They are hoping to recruit Spanish speakers for attendance in the future. <p>Lessons Learned/Learning</p> <ul style="list-style-type: none"> • People appreciate virtual options for access and ease but maintaining cohesion and engagement with hybrid groups is challenging. Courses in exclusively in person or exclusively virtually are the most successful. • They are working on perfecting the cadence of the classes. One-hour sessions weekly aren’t enough, but gaps between two-hour classes every other week resulted in more individuals dropping out of the classes. <p>Next Steps</p> <ul style="list-style-type: none"> • Develop a SAIL facilitators procedures guide • Develop a fidelity checklist • Advance SAIL facilitation training (coming in March) • Spring and summer classes will be observed for fidelity and celebration facilitator growth • Planning for SAIL Alumni/Support Groups
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Action Items	Person(s) Responsible	Deadline

Public Comment

Discussion	Jim expressed concern that these are complex topics and that the board meetings on touch on them superficially.	
Action Items	Person(s) Responsible	Deadline
NA		

Next Steps/Wrap Up

Discussion	Russha made a motion to adjourn, Ben seconded, and the motion passed.	
Action Items	Person(s) Responsible	Deadline
NA		

Parking Lot

Discussion	Identify an individual to replace Billi Bemish	
Action Items	Person(s) Responsible	Deadline
NA		

Next Meeting: Thursday, January 19, 2023, 10:00 a.m. – 12:00 p.m

Minutes collected by Lina Kyle