



**Colorado Brain Injury Trust Fund Board Meeting**

Date: June 17, 2022  
Location: Via Zoom

Time: 9:00 a.m. – 11:00

<b>TYPE OF MEETING</b>		Board Meeting	
<b>ATTENDEES</b>			
<b>NAME</b>	<b>POSITION</b>	<b>PRESENT</b>	<b>STAFF Present</b>
<b>(Board Members)</b>			Liz Gerdeman (MINDSOURCE)
Jennifer Coker	Board Chair	x	Erin Horner (MINDSOURCE)
Renee Charlifue-Smith	Board Member	x	Lina Kyle (MINDSOURCE)
Angie Goodger	Board Member	x	Kelly Miller (MINDSOURCE)
Jamal Long Soldier	Board Member	x	
Jason Kacmarski	Board Member		
Russha Knauer	Board Member	x	
Daniel Lindberg	Board Member	x	
Thomas McCause	Board Member		
James Graham	Board Member	x	<b>Public Guests</b>
Victoria Ortega	Board Member	x	Gavin Attwod (BIAC)
Gretchen Russo	Board Member	x	Jim Tatten (Member of the public)
Kenneth Scott	Board Member		
Angie Wickersham	Board Member	x	

\*All attendees were present through video and telephone options

**1. Agenda topic: Welcome, Introductions, & Announcements**

<b>Discussion</b>	Jenn lead introductions of the board members.  Kelly introduced herself to the Board and gave some of her background. She is the new ACL grant project manager for MINDSOURCE. Erin is the new MINDSOURCE contract manager. She introduced herself and gave some of her background.		
<b>Action Items</b>	<b>Person(s) Responsible</b>	<b>Deadline</b>	

**2. Approval of Minutes**

**All**

<b>Discussion</b>	Renee moved to approve the December minutes as written, Dan seconded, and the motion passed unanimously.		
<b>Action Items</b>	<b>Person(s) Responsible</b>	<b>Deadline</b>	

**3. Board Member Update**

<b>Discussion</b>	<ul style="list-style-type: none"> <li>The packet to nominate Jenn Cooker, Jason Kaczmariski and Angie Wickersham for re-appointment and to nominate Rebecca Wasil to fill the vacant position has been submitted to the governor for approval.</li> <li>Jenn indicated that this will be her final year as board chair. Typically, the Board will nominate a chair-elect. A vote will be held at the August meeting.</li> <li>Liz gave an update on the October meeting. It will be all day, in person and will include strategic planning. Jenn asked if anyone had suggestions for a teambuilding activity the following day.</li> <li>Jenn suggested beginning a board member spotlight. It would give board members an opportunity to talk about their work and how it impacts the Board.</li> </ul>		
<b>Action Items</b>	<b>Person(s) Responsible</b>	<b>Deadline</b>	

#### 4. Program Updates

All

	<ul style="list-style-type: none"> <li>Erin gave an update on the budget. The fiscal year ends June 30<sup>th</sup>. She gave provided the anticipated balances for year end. The program received \$450,000 from the general funds and all of those funds will be expended by the end of the year. There will be unspent funds from the ACL grant, and staff are working with ACL to roll over unspent finds. MINDSOURCE applied for and was granted a mini grant from ACL. The grant will provide \$82,296 to expand clinical services management for individuals with brain injuries. The cash fund will not be fully spent down, and those funds will be rolled over into the reserves. Erin shared the expected revenue for fiscal year 2023 and all of the contracts that will begin July 1st.</li> <li>Kelly gave an update on ACL grant activities. MINDSOURCE has engaged OMNI Institute to create the framework for a needs assessment. The focus will be on rural and frontier, LGBTQ+ and Native American/Alaskan Native communities. The information gleaned from the needs assessment will help inform the next state plan. There may be rolls for board members to participate in this process. MINDSOURCE staff will be attending the NASHIA Behavioral Health Learning Practice Academy. There will be eight states participating in the academy. MINDSOURCE is working with BIAC to develop a public service announcement to increase awareness of brain injuries and the availability of services for both TBI and non-traumatic brain injuries. Russha brought up that one idea that came out of the Advisory Board was partnering with CDOT to put messaging on highway signs. MINDSOURCE participates in three work groups as part of the ACL grant. The groups that staff participate in are Child Welfare, which is developing a best practice guide for state brain injury programs, Criminal and Juvenile Justice which focusing on disseminating training resources and Using Data to Connect People which focuses on sharing data collection approaches.</li> </ul>	
Action Items	Person(s) Responsible	Deadline
N/A		

#### 5. Committee Updates

All

<b>Discussion</b>	<ul style="list-style-type: none"> <li>Liz discussed staff assignments for the Committees. Liz will focus on the Research and Program Evaluation, Erin will attend Client Services, and Kelly will work with Vision and Outreach. Lina will attend all the meetings.</li> <li>Jenn discussed the need to nominate Committee Chairs.</li> <li>There are more funds than expected that will roll over from the cash fund. Liz told the board that each committee will have approximately \$30,000 for special projects.</li> <li>Client Services has not met since the last board meeting. Their next meeting scheduled for the 28<sup>th</sup>.</li> <li>Vision and Outreach has not met since the last board meeting. They will get a meeting scheduled.</li> <li>Research and Program Evaluation has not met since the last board meeting. They have been exchanging emails discussing the development of the research grant dashboard. Dan suggested the committee use their special project funds to create an admin supplement for one of the currently funded programs to add a junior investigator from an under-represented background to their project.</li> </ul>	
Action Items	Person(s) Responsible	Deadline

#### 6. Wrap Up

<b>Discussion</b>	<p>Gavin gave an update on Valor on the Fax. It is a 72-unit permanent supportive housing. The qualification requirements are that the individuals must be experiencing homelessness and have a brain injury. BIAC will have staff on site to provide services for residents. They are very excited about the progress they are making on construction. It is expected to open in January or February.</p> <p>Public Comment: Jim is survivor of a brain injury and wanted to express his thoughts regarding the definition of brain injury and ask what can be done to improve participation by the public.</p>	
Action Items	Person(s) Responsible	Deadline

The next Board meeting: Friday, August 19th, 2022 9:00 – 11:30 am

Respectfully Submitted,

By Lina Kyle