



Colorado Brain Injury Trust Fund Board Meeting

Date: June 18, 2021

Time: 9:00 a.m. – 11:00

Location: Via Zoom

TYPE OF MEETING		Board Meeting	
ATTENDEES			
NAME	POSITION	PRESENT	STAFF Present
(Board Members)			Liz Gerdeman (MINDSOURCE)
Jennie Munthali	Board Chair	x	Regina Rodriguez Sisneros (MINDSOURCE)
Renee Charlifue-Smith	Board Member	x	Lina Kyle (MINDSOURCE)
Terry Chase	Board Member	x	
Jennifer Coker	Board Member	x	
Jason Kacmarski	Board Member	x	Guests
Russha Knauer	Board Member	x	Mindy Gates (CDHS)
Daniel Lindberg	Board Member	x	
Latoya Mize	Board Member	x	Public Guests
Jennie Munthali	Board Member	x	Jim Tatten
Victoria Ortega	Board Member	x	Jamal Long Soldier
Gretchen Russo	Board Member	x	Angie Goodger
Kenneth Scott	Board Member		
Angie Wickersham	Board Member		

*All attendees were present through video and telephone options

1. Agenda topic: Welcome, Introductions, & Announcements

Discussion	• No public comments.		
Action Items		Person(s) Responsible	Deadline
None			

2. Approval of Minutes

All

Discussion	• Latoya moved to approve the minutes as presented seconded by Terry and the motion passed, with Daniel and Victoria abstaining.		
Action Items		Person(s) Responsible	Deadline
None			

3. Board Membership Update

Discussion	<ul style="list-style-type: none"> This Terry's last meeting. It is also Jennie's last meeting. The Board thanks them for the service. Jenn will take over as Chair in the August meeting. Jamal Long Soldier and James Grahm have been recommended for appointment to the Board and join once MINDSOURCE receives formal approval from the Governor's office. Angie Goodger will be replacing Jennie as the representative of CDPHE 		
Action Items		Person(s) Responsible	Deadline
None			

4. Legislation Discussion

Discussion	SB 21-138 <ul style="list-style-type: none"> Two core components of the legislation. The first part is a pilot program that the Department of Corrections (DOC) is responsible for establishing. MINDSOURCE and the Board will likely be asked to consult on the program. The second component amends the Board's statute. It requires the Board to establish a taskforce to make recommendations to the Legislature on expanding the pilot program to the entire justice system. The taskforce has the following requirements. <ul style="list-style-type: none"> It must be convened by August 1, 2021 Must meet a minimum of four times 		
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	<ul style="list-style-type: none">○ Must submit a report to the legislature by January 1st, 2022 which must include:<ul style="list-style-type: none">➤ Brain injury training requirements for criminal justice professionals➤ List of those who would benefit from the training➤ Necessary training for mental health professionals providing screenings and support➤ Policies and procedures for performing brain injury screening➤ Policies and procedures for providing support to individuals who screen positive including:<ol style="list-style-type: none">1. Identification of symptoms to determine deficits2. Referral to neuropsychological assessment, if necessary3. Implementation of accommodations4. Referral to appropriate brain injury/community services➤ Identification of necessary contracts between various entities to implement the recommendations in the plan○ Board must appoint the taskforce members. The Board will have to convene a meeting in July to appoint members.○ Mindy will be facilitating the task force.○ Jenn volunteered to represent the Board on the task force. Daniel moved to appoint Jenn to the task force, Jason seconded, and the motion passed unanimously.	
Action Items	Person(s) Responsible	Deadline
Schedule a special meeting of the Board to appoint Task Force Members	Liz	

5. Committee Updates

Discussion	Membership Changes		
	<ul style="list-style-type: none">Russha will shift to Client Services. Angie will replace Jennie on Client Services.		
	Client Services		
	<ul style="list-style-type: none">During their meetings, the committee has been focusing on the spreadsheet that tracks who BIAC serves. They've made some changes.<ul style="list-style-type: none">BIAC will now report the total number of unique clients served and demographics of those clients.Training and outreach will be reported monthly instead of twice a year.The dashboard on the website will go live once the July data has been reported.Regina commented that it would be beneficial to know what classes are being provided and if those classes are attended by the same group of people. It would provide important information on what populations are being served.		
	Vision & Outreach		
	<ul style="list-style-type: none">Approximately 20 community grants are wrapping up. Announcement of new grants will be delayed to July, with grants start in August. This is contingent on MINDSOURCE being awarded the ACL Grant. In previous years the budget for community grants was \$80,000-100,000. Regina anticipates announcing approximately \$50,000 in grants. Typically, the grants are issued for two-year projects. This year, grants will likely be limited to one year only.		
	Research & Program Evaluation		
	<ul style="list-style-type: none">The Evaluation contractor for BIAC is creating outcome survey for clients and one for family and friends. Research grant announcement is going to be postponed due to revenue issues. The committee will reevaluate in January.		
Action Items		Person(s) Responsible	Deadline
None			

5. Program Updates

All

Discussion		Action Items		Person(s) Responsible	Deadline
CDE Update <ul style="list-style-type: none">Posted a position for a replacement for Janet who is retiring. The position oversees concussion management team and Brain Steps teams. It also does training throughout the state. Services Contract Update <ul style="list-style-type: none">BIAC was awarded the contract for the next five years. BIAC will treat clients with acquired brain injuries and bill the trust fund for it beginning August 1. They have already been providing services for this population. Administration for Community Living (ACL) Federal Grant <ul style="list-style-type: none">The application has been submitted. It was supposed to start July 1, but it is likely the decision won't be announced until after then. Next Fiscal Year Planning: Retreat/In-Person meeting/strategic planning <ul style="list-style-type: none">The August 20th meeting will be an all-day retreat.		None			

6. Wrap Up

Discussion	With no further business, a motion to adjourn was made by Jason and seconded by Latoya. The motion passed unanimously, and the meeting was adjourned.		
Action Items	Person(s) Responsible	Deadline	
None			

The next Board meeting: Friday, August 20, 2021 9:00 – 11:30 am

Respectfully Submitted,

By Lina Kyle