



MINDSOURCE

BRAIN INJURY NETWORK

Colorado Brain Injury Trust Fund Board Meeting

Date: February 19, 2021

Time: 9:00 a.m. – 11:00

Location: Via Zoom

TYPE OF MEETING		Board Meeting	
ATTENDEES			
NAME	POSITION	PRESENT	STAFF Present
(Board Members)			Liz Gerdeman (MINDSOURCE)
Jennie Munthali	Board Chair	<input checked="" type="checkbox"/>	Regina Rodriguez Sisneros (MINDSOURCE)
Renee Charlifue-Smith	Board Member	<input checked="" type="checkbox"/>	Karen Ferrington (MINDSOURCE)
Terry Chase	Board Member	<input checked="" type="checkbox"/>	Lina Kyle (MINDSOURCE)
Jennifer Coker	Board Member	<input checked="" type="checkbox"/>	
Jason Kacmarski	Board Member	<input checked="" type="checkbox"/>	
Russha Knauer	Board Member	<input checked="" type="checkbox"/>	Guests
Daniel Lindberg	Board Member	<input checked="" type="checkbox"/>	Mindy Gates (CDHS)
Thomas McCause	Board Member	<input checked="" type="checkbox"/>	
Latoya Mize	Board Member	<input checked="" type="checkbox"/>	Public Guests
Jennie Munthali	Board Member	<input checked="" type="checkbox"/>	Jim Tatten
Victoria Ortega	Board Member	<input checked="" type="checkbox"/>	Laura G
Gretchen Russo	Board Member	<input checked="" type="checkbox"/>	
Kenneth Scott	Board Member	<input checked="" type="checkbox"/>	
Angie Wickersham	Board Member	<input checked="" type="checkbox"/>	

*All attendees were present through video and telephone options

1. Agenda topic: Welcome, Introductions, & Announcements

Discussion	<ul style="list-style-type: none"> There were no public comments Mindy Gates provided an update on legislation being worked on by Senator Coleman. It would implement screening and potentially follow up services for individuals with brain injuries throughout the criminal justice system. It would include a pilot program to implement the Colorado brain injury model. Following the evaluation of the pilot program, the bill would include a requirement to roll out to the entire system. 		
Action Items	Person(s) Responsible	Deadline	

2. Approval of Minutes

Discussion	<ul style="list-style-type: none"> Thomas motioned to approve the December 18, 2020 minutes as presented, Angie seconded, and the motion passed unanimously. 		
Action Items	Person(s) Responsible	Deadline	

3. Board Membership Update

Discussion	<ul style="list-style-type: none"> Liz informed the Board that they need to elect a chair and chair-elect for SFY22. Since meetings are currently being held remotely, this is a great time for someone who doesn't live in the Denver-metro area to serve as chair. Terry is wrapping up her term so there is an open seat on the Board. The seat is at-large. 		
-------------------	---	--	--

Action Items	Person(s) Responsible	Deadline

4. Program Updates

Discussion	
	<p>Staffing Updates</p> <ul style="list-style-type: none"> ○ Liz introduced MINDSOURCE’s new Administrative Assistant, Lina. She will be working Tuesday, Thursday, and Friday. ○ Karen announced she will be transitioning to a new position. She will be leaving MINDSOURCE this spring. <p>Budget Update and Grant Extensions</p> <ul style="list-style-type: none"> ○ Regina gave an update on budget as of six months into the fiscal year. Revenues are down 25% as expected. ○ Research Committee is hoping to announce smaller grants In addition, they may have some options to generate an RFA for some research projects related to the State Plan needs. ○ Vision and Outreach Committee has about \$50,000 in SFY22 for community grants. The committee will be meeting to prepare an RFA. <p>State Plan Update</p> <ul style="list-style-type: none"> ● Karen gave an update on the activities of the Advisory Board. They recently adopted bylaws which include staggered terms. There are a couple of seats that will come up in July. ● Colorado State University Student Learning Projects <ul style="list-style-type: none"> ○ The goal of the first project was to increase communicated competence in service providers to individuals with BI to promote access to resources. The students sent out surveys to BI survivors and their loved ones and received over 400 responses. Using the responses, interviews with representatives from MINDSOURCE, BIAC, and Craig Hospital, they developed two info graphics for use by the public in general and service providers. The info graphics will be finalized and distributed. ○ The second project identified organizations conducting BI screening taking place in Larimer County. They contacted organizations providing services to a wide variety of demographics to find out if they were screening for BI and what their screening procedures were. The information was compiled into a database that can be expanded to a state-wide scan. ● Karen is talking with BIAC to identify individuals to participate in a “training of trainers” with Lenny Hawley from Craig Hospital in the Self-Advocacy For Independent Life (SAIL) course. ● The SAIL course will be expanded to a semester-long program at Arapahoe Community College. Craig Hospital has dedicated eight hours a week of Lenny’s time to the program. <p>Services Contract</p> <ul style="list-style-type: none"> ● MINDSOURCE received two proposals for the next five-year contract. The review process is nearly complete. Once a decision is made, the vendor not selected has an opportunity to file a protest. Once the deadline for that has passed, MINDSOURCE can begin working on the SFY22 budget. Liz recused herself from the review process. <p>Administration for Community Living (ACL) Federal Grant</p> <ul style="list-style-type: none"> ● Grant ends in May. Next round of funding should be announced soon. Applying for the five-year grant will be a major focus for MINDSOURCE in the next couple of months. <p>Brain Injury Awareness Month</p> <ul style="list-style-type: none"> ● Stakeholder Days will be held virtually this year. They will be held on: <ul style="list-style-type: none"> ○ March 9, 2021, 11:00 AM - 2:00 PM MST ○ March 16, 2021, 11:00 AM - 2:00 PM MST ○ March 23, 2021, 11:00 AM - 2:00 PM MST ○ March 30, 2021, 11:00 AM - 2:00 PM MST ○ April 6, 2021, 11:00 AM - 2:00 PM MST ● MINDSOURCE is planning to publish a newsletter in March. It will include information on events and ways to connect virtually. ● The Congressional Brain Injury Task Force is holding a virtual briefing on March 3, 2021, 12:00 PM – 2:00 PM. ● MINDSOURCE is presenting a CDHS Town Hall on brain injury on March 25, 2021.

	<ul style="list-style-type: none"> MINDSOURCE will also be holding a Town Hall specifically for Child Welfare staff on March 4, 2021. 		
Action Items		Person(s) Responsible	Deadline

5. Committee Updates

Discussion	<ul style="list-style-type: none"> Research and Program Committee is working on a research RFA and are expecting to release it in April or May. Vision and Outreach Committee is looking at applications for new members to meet the Board and State needs. Client Services Committee reviewed the monthly reports from BIAC to look at the number of clients serviced and discussed if there are ways they can provide input around improving those numbers in the future. 		
Action Items		Person(s) Responsible	Deadline

6. Wrap Up

Discussion	With no further business, a motion to adjourn was made by Terry and seconded by Tom. The motion passed and the meeting was adjourned.		
Action Items		Person(s) Responsible	Deadline

The next Board meeting: Friday, April 16, 2021 9:00 – 11:30 am, logistics of the meeting will be posted to the CDHS Public Meeting calendar.

Respectfully Submitted,

By Lina Kyle