



Colorado Brain Injury Trust Fund Board Meeting

Date: December 18th, 2020
Location: Via Zoom

Time: 9:00 a.m. – 11:00

TYPE OF MEETING		Board Meeting	
ATTENDEES			
NAME	POSITION	PRESENT	STAFF Present
(Board Members)			Liz Gerdeman (MINDSOURCE)
Jennie Munthali	Board Chair	<input checked="" type="checkbox"/>	Regina Rodriguez Sisneros (MINDSOURCE)
Renee Charlifue-Smith	Board Member	<input checked="" type="checkbox"/>	Karen Ferrington (MINDSOURCE)
Terry Chase	Board Member	<input checked="" type="checkbox"/>	Alex Murphy (MINDSOURCE contractor)
Jennifer Coker	Board Member	<input checked="" type="checkbox"/>	
Jason Kacmarski	Board Member	<input type="checkbox"/>	
Russha Knauer	Board Member	<input checked="" type="checkbox"/>	
Daniel Lindberg	Board Member	<input checked="" type="checkbox"/>	
Thomas McCause	Board Member	<input checked="" type="checkbox"/>	
Latoya Mize	Board Member	<input checked="" type="checkbox"/>	Public Guests
Jennie Munthali	Board Member	<input checked="" type="checkbox"/>	Jim Tatten
Victoria Ortega	Board Member	<input checked="" type="checkbox"/>	
Gretchen Russo	Board Member	<input checked="" type="checkbox"/>	
Kenneth Scott	Board Member	<input checked="" type="checkbox"/>	
Angie Wickersham	Board Member	<input type="checkbox"/>	

*All attendees were present through video and telephone options

1. Agenda topic: Welcome, Introductions, & Announcements

Discussion	<ul style="list-style-type: none"> Jennie opened up the meeting with a review of the agenda. Jim Tatten joined – no public comment. Introduction of Alex Murphy – working with MINDSOURCE on a couple special projects. She is taking notes during the Administrative Rules discussion today. 		
Action Items	Person(s) Responsible	Deadline	

2. Approval of Minutes

All

Discussion	<ul style="list-style-type: none"> The October meeting minutes were discussed. No changes or corrections except that Jennie noted she is listed twice and may not need to be. Tom motioned to approve the minutes, Ken seconded the motion, and the minutes were passed. 		
Action Items	Person(s) Responsible	Deadline	

3. Presentation – Colorado Department of Education (CDE): FY20 Annual Report Presentation, Dr. Janet Tyler

Discussion	<ul style="list-style-type: none"> Liz introduced Janet and briefly discussed our interagency agreement with CDE. A slide deck was provided with presentation content. Dan asked about the data on age groups of children, particularly the 0-2 age group, and how are they identified and connected. Janet clarified that this data represents date of injury meaning they are now in school. The data represents kids that came into school with an existing brain injury, though they may have been identified through early childhood services or infant/toddler services. Dan also asked if there data on age of student by time of service. Janet has this data by grade level and can provide for last FY. Dan shared it would be interesting to examine a graph of when injury happens and when services start as it would help us see if we can improve early recognition. Terry asked if there were BrainSTEPS (Brain Strategies Teaching Educators, Parents, and Students) or Concussion Management Team like programs for college-age students. Janet 		
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	<p>referenced the ability of students to request a 504 plan of accommodations to receive academic adjustments. Terry sees the issue come up with nursing students on sports teams, and there can be return to work, return to play questions for faculty at Mesa. Tom mentioned his involvement with BrainSTEPS in Grand Junction and willingness to work with Terry to share resources.</p> <ul style="list-style-type: none"> • Karen added that MINDSOURCE and BIAC worked a few years ago to make college age students eligible for education consultation services through the client service contract. • Jennie mentioned realignment that CDPHE has done to allow kids with special health care needs to remain eligible for an extended period in the Title V program (consistent with traditional health care coverage to 25). • Gretchen is interested in creating greater awareness of these services among the child welfare/foster system and is interested to understand if the data demonstrates injuries are the result of abuse. It was mentioned that Heather Hotchkiss of CDE has been doing some work in the foster care system and does outreach as well. Janet is available to present for foster care audience. Cause information does exist and does indicate presence of abuse, including shaken baby syndrome. • Dan asked if there are resources that could be used by parents or for other staff that do not need such an extensive level of information (briefer modules). CDE has resources for parents/staff, e.g. coaches. The concussion training is only available to school personnel, but there are others available through Colorado High School Activities Association. There are two parent trainings available on the CO Kids with BI website. There are also some animated BI videos, including one with youth considerations, that are short and to the point. • Ken asked if medical providers who refer through the Online Reporting for BrainSTEPS (ORBS) are able to later see if youth successfully connect to the school supports. Janet acknowledged that this does not happen in an automated way, though some districts do very well with follow up communication. Communication back to the provider and family is through email. Liz indicated that there are challenges with responding to referral sources due to the Health Insurance Portability and Accountability Act and the Family Educational Rights and Privacy Act. • Janet shared that some districts were initially concerned about using the database due to perceptions of security. That was worked out, but now there are district staff that are not entering the data due to time constraints but there are improvements being seen. 		
Action Items		Person(s) Responsible	Deadline
1. Janet will follow up with age of injury by date of service available information.		Janet	February 2021

4. Draft Rules – Board Feedback

All

	<ul style="list-style-type: none"> • Liz shared that the Board is being asked today to provide feedback on the draft rule changes. MINDSOURCE did the same process with the Advisory Board last month. Alex will be recording all specific questions or feedback from today’s session. • January 12th at 12:30 is a public session for additional feedback. 		
Action Items		Person(s) Responsible	Deadline
N/A			

5. Program Updates

All

Discussion	<ul style="list-style-type: none"> • The MINDSOURCE Administrative Assistant position is currently posted. The Federal grant will initially cover the costs for the position through May. • Regina shared that the Trust Fund expenses and are in line with encumbrances. Revenues are down, though this has to do, in part, with the variation in timeframes in how counties report. A deficit of 6% is expected. • MINDSOURCE is trying to utilize grant funds as much as possible to offset the need to draw down reserves. \$200-300K is expected to be drawn down from reserves. • \$450K in MINDSOURCE general funds are being given back to the state for FY21 and FY 22 due to COVID response needs. As a reminder, FY 2022 is the first year of the new client services contract. • As part of the Joint Budget Committee process, Representative McCluskie has inquired about brain injury provider reimbursement rates, and the program is providing that information. • The Client Services Request for Proposal (RFP) posted last month, procurement hosted a call for interested parties (3-4 agencies attended), and some follow up questions have been processed through the program with support from procurement. <ul style="list-style-type: none"> ○ The evaluation team committee has five individuals (Joel Miller from the Office of Behavioral Health, Stacey Alles from Department of Personnel Administration, Nadine Lund, the parent of a person with a brain injury, Kristi Griffith with the Tony Grampsas Youth Services Program, and Maggie Ferguson, a brain injury administrator from Iowa).
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	<ul style="list-style-type: none"> ○ Bids are due January 15th, a debrief meeting will take place in February, and MINDSOURCE anticipates a selection in late February or early March. • State Plan updates were provided by the three goal areas – Infrastructure, Seamless Supports, and Service Access (a slide was provided for this purpose). <ul style="list-style-type: none"> ○ MINDSOURCE has wrapped up work on student learning projects with Colorado State University students to examine where screening is taking place and is also researching common terminology. The student group had over 400 responses to an online survey related to terminology. A two-pager of findings will be provided to the contractor and can be shared with this board. ○ The Self-Advocacy for Independent Life (SAIL) program is the focus of a national collaborative that MINDSOURCE and partners are collaborating on in preparation for these courses being offered to individuals in different parts of the state. ○ An employment screening project has been taking place with the Mental Health Center of Denver among individuals accessing employment services. Roughly one in three are presenting with lifetime history of brain injury. ○ Regina described how the students examined various curriculums MINDSOURCE and other organizations use for improved cultural and linguistic appropriateness. An appendix was created for each curriculum with additional resources. ○ Another student group evaluated the Achieving Healing through Education, Accountability and Determination (AHEAD) and has offered remote technology recommendations. • Liz provided updates on special projects, including connections with CDHS Children, Youth and Families for training and screening opportunities. Department of Corrections is also interested in building a module for their staff of 4K, likely after the COVID issues begin to resolve. Brain injury is definitely on the radar of the Lt. Governor and a meeting with her is planned for January to be attended by Liz and Yolanda Webb, the director of our office at CDHS. • Karen mentioned that the Mesa County Sheriff's office is considering screening and support protocols. Liz and Karen will meet with staff next week. If it goes forward, this would be the first screening site for criminal and juvenile justice on the Western Slope. • Regina highlighted the website accessibility improvement project underway. It will start with an audit of our site. Our webmaster will then be trained on making the modifications. The work should be complete by May of 2021. • The current Administration of Community Living grant is wrapping up in May, and MINDSOURCE anticipates a new grant opportunity announcement in early 2021. 	
Action Items	Person(s) Responsible	Deadline
1. Liz will share information from the student terminology project.		

6. Wrap Up

Discussion	With no further business, a motion to adjourn was made by Gretchen and seconded by Terry. The motion passed and the meeting was adjourned.	
Action Items	Person(s) Responsible	Deadline

The next Board meeting: Friday, February 19th, 2021 9:00 – 11:30 am

Respectfully Submitted,

By Karen Ferrington