



MINDSOURCE
BRAIN INJURY NETWORK



Colorado Advisory Board Meeting Minutes

Date: Thursday, August 20, 2020 Time: 10:00 a.m. – 12:00 p.m. Location: Zoom

NAME	PRESENT	NAME	PRESENT
Board Members		Henika, Joy	X
Byrne, Diane	X	Horsfall, Jaime	
Dungan, Brinda	X	Hotchkiss, Heather	X
Engle, Ian	X	Knauer, Russha	X
French, Anna	X	Levis, Bill	X
Friedman, Ronen		Martinez, Maria	X
Gabella, Barbara	X	Snelson, Kari	X
Genzel, Ben	X	Spaulding, Peggy	X
Greene, Meghan	X	Tyler, Janet	X
Hawley, Lenny	X	Wren, Louisa	X
Heidenreich, Steve	X		
Staff		Guests	
Facilitator: Summer Gathercole		Max Winkler (HCPF)	
Liz Gerdeman (MINDSOURCE)		CB Eagye (Craig Hospital)	
Karen Ferrington (MINDSOURCE)		Amy Engelman (ACL Grant Evaluator)	
Regina Rodriguez Sisneros (MINDSOURCE)			

Opening & Introductions, Public Comments

Discussion	<ul style="list-style-type: none"> • Summer welcomed everyone to the meeting and reminded the group of the goals of this board. • Public Comments from Steve Heidenreich: Grateful for a grant from Division of Vocational Rehabilitation (DVR) to support his public speaking and books. • Introductions: Max Winkler Diane is moving into the Legal Division at Health Care Policy and Financing (HCPF) and therefore off the Advisory Board. Her replacement from HCPF will be Max Winkler who was previously with the Brain Injury Alliance of Colorado (BIAC) but is now Strategic Unit Supervisor within Office of Community Living at HCPF as of January. 		
Action Items	Person(s) Responsible	Deadline	
Max will be added to roll call, as will Jaime Horsfall and Meghan Greene	Liz will share with Summer	9/2020	

Approval of May Minutes, Program Updates, Brief Overview/Q&A on State Plan

Discussion	<p>May Minutes</p> <ul style="list-style-type: none"> • Summer asked if there were any objections or suggested changes to the May 2020 minutes. Bill noted there were still tracked changes, which need to be cleaned up. Otherwise there were no objections. Joy seconded. The board approved the May 2020 minutes. <p>Program Updates from MINDSOURCE</p> <ul style="list-style-type: none"> • Melissa Herrera is no longer working with MINDSOURCE, therefore any questions for her should come to the general email account (cdhs_mindsourc@state.co.us), which is monitored by Karen, Regina, and Liz. • The Trust Fund is still experiencing financial deficits due to COVID-19 which have led to no solicitations in new community or research grants. Hopefully MINDSOURCE will be able to solicit for new projects in 2021. • Due to contract budget cuts, BIAC furloughs happened during July and the beginning of August, but staff are back and working virtually. • Karen provided an update about a connection MINDSOURCE has made with Colorado State University, specifically Dr. Pat Sample – these students will help us with several State Plan-related projects. • Ben G. had questions about funding to support individuals who are staying at home due to COVID (an independent federal program that provides up to \$500 a month). Hoping someone knows more about this. Will let people know what he finds out. • Summer provided an update related to the Behavioral Health Task Force and a recommendation to Governor Polis to create a Behavioral Health Administration. <p>Follow up from May Meeting</p> <ul style="list-style-type: none"> • Discussion around membership – the plan for this meeting is to walk through draft bylaws and suggestions related to a potential application process. • Opportunities for funding – MINDSOURCE received feedback from other states about any COVID-related funding opportunities and noted that most were state-specific. • Use Advisory Board connections with Regional Accountable Entities (RAEs) – 		
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MINDSOURCE is working with BIAC to ensure a connection with these outreach efforts.

State Plan Updates

- Goal Area: Infrastructure
 - Revenue – monitoring Trust Fund revenue and state budgeting
 - Common Language – this will likely be a CSU student project
 - Training for Community Providers – building this work into our contract with BIAC

- Goal Area: Service Access
 - Self-advocacy – Brain Injury Learning Collaborative (BILC) meeting this afternoon; group selected self-advocacy as the focus by taking the Self-Advocacy for Independent Life (SAIL) program (from Craig Hospital) and plan to push it out throughout the state.
 - Empower individuals to access behavioral health services – BIAC contracted classes and workshops will include training and materials for clients about this.
 - Promote meaningful productivity – employment, volunteerism. Employment First initiatives and Office of Disability Employment Policy project. MINDSOURCE is at the table related to these efforts. We are working with Mental Health Center of Denver staff to screen for brain injury when doing an intake for employment services.

- Goal Area: Seamless Supports
 - Implement plan for support - we are looking at utilizing CSU students to do an environmental scan of agencies that are screening for brain injury.
 - Build System Screening Capacity – the project will help us identify gaps in agencies that should implement screening and building capacity of community professionals to identify and support individuals with brain injury.
 - Assure systems have screening tools and trainings – ongoing tool development and improvements.
 - Raise brain injury awareness – this is currently being achieved through Trust Fund community grants and BIAC outreach efforts. MINDSOURCE is also reviewing other state’s efforts related to public service awareness campaigns.

Dashboard

Liz shared an updated dashboard, as CB was unable to stay on the call. There were several questions about the visualization of the data, including clarification around the data being cumulative. Liz will follow up with CB and potentially convene a small workgroup on this topic. It was agreed that the funding chart should be included even though the amount is zero. An explanation will be provided on the dashboard about COVID impacts. Additionally, it was requested that the board receive a statement from MINDSOURCE explaining the economic impact on some of these initiatives.

Questions/Comments:

	<ul style="list-style-type: none"> • Ian wants to solidify a connection with the RAEs – suggested he and Louisa doing a presentation about the Performance Improvement Advisory Committee (PIAC) and RAEs. • Karen mentioned that we’ll be wrapping up some of the CSU projects in December so we could ask them to present. • Karen suggested an infographic to support visually demonstrating the work of this board and the State Plan. Ian said opportunities for interaction – demonstrating how this impacts an individual with a brain injury specifically – would be great. • Ben discussed recalibrating the mental health system to be more supportive of individuals with developmental disabilities. Screening should differentiate those with pediatric injuries so that accommodations and strategies are more geared towards developmental disabilities. Would like his separate workgroup (with Heather and Russha) to consider a CSU student for a project. They will follow up with MINDSOURCE. 	
Action Items	Person(s) Responsible	Deadline
1. Dashboard	1. Liz	11/2020
2. Infographic	2. Karen	11/2020
3. Economic Impact Statement	3. Liz	11/2020

Formalizing the Advisory Board

Discussion	<p>MINDSOURCE reached out to the Technical Assistance and Resource Center (TARC) of the National Association of State Head Injury Administrators (NASHIA) with a request for other states’ advisory boards terms and bylaws.</p> <ul style="list-style-type: none"> • Bylaws – these don’t need to be solidified during this meeting. MINDSOURCE will send out and seek further feedback. An overview of the main points are provided below. • Proposals for Discussion: <ul style="list-style-type: none"> *20 member board *3-year staggered terms for at-large members – group members need to decide how much more time they can commit to the board from this point forward (1, 2, or 3 years) – will be included in survey. *Option to renew a second 3-year term *Terms begin July 1, 2020 *Co-chairs & co-chairs elect (with at least one of the chairs being an individual with lived experience) *One-year terms for co-chairs • Standing vs At-Large: Standing members, as required by ACL, include representatives from Centers for Independent Living, Protection and Advocacy, TBI Model Systems, Aging & Disability Resource Center, Long-term Care Ombudsman (currently vacant). At-Large Members: CDPHE, BI Medicaid Waiver and/or Medicaid , BIAC, CDE, RAEs, DVR, Criminal Justice, family members, and individuals with lived experience of brain injury (comprising at least 50%). • New Members & Board Applications. Several recommendations were made for upcoming vacancies: Veteran or VA rep, OBH, and other individuals with brain injury who represent diverse populations. MINDSOURCE will propose an
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application for new membership.

Comments

About lived experience (Ian) – maybe include “brain injury” so general public understands what that means.
 Steve agrees with proposed bylaws recommendation. Ian recommended mentorship support. Diane had question about required percent of survivors – we, along with other states, are trying to achieve 50% of at-large membership. Heather H. suggests we consider what happens if someone takes a break between terms (is it okay if the two terms are not consecutive?). Ian recommends a recruitment strategy so we know where we’re lacking perspectives. Discussion around subcommittees and various opportunities for further work (subcommittee suggestions: data/dashboard, governance/recruitment, economics/funding).

Co-Chairs

Responsibilities – these individuals will preside over board meetings , encourage board member participation, engage in pre- and post- meetings with MINDSOURCE, assist with new member orientation. Ideally one individual each term will have lived experience.
 Volunteers who have reached out since the last meeting include Bill, Joy, Louisa, Maria. Steve moves to approve the slate: Bill & Joy as co-chairs (from now until June 30), Louisa and Maria as co-chairs elect (to begin as chairs July 1, 2021). Ian seconded.
 The motion passes.

Action Items	Person(s) Responsible	Deadline
1. Application Process for New Members	MINDSOURCE	11/2020
2. Survey Questions about Bylaws		8/2020
3. Schedule pre- and post-meetings with Co-chairs for November		9/2020

Next Steps/Wrap Up

Action Items	Person(s) Responsible	Deadline
1. Board members will be asked to complete the post-meeting evaluation survey sent via email. The survey will include information about the bylaws, staggered term preferences, meeting time for November, and other feedback needed.	Board members	9/2020
2. Ben asked for consideration of options to eliminate the asset limit for the Brain Injury Waiver. Ian suggested Ben learn about the Buy-In program for Working Adults with Disabilities and offered to pull a group together to discuss this option further. Brinda, Steve, Ben, Maria, Max and Karen will receive a Doodle Poll from Ian.		8/2020

Next Meeting: Thursday, November 19th, 2020. Time TBD

Minutes collected by Liz Gerdeman