



Colorado Advisory Board Meeting Minutes

Date: Thursday, May 21, 2020

Time: 12:30 – 1:45

Location: Via Conference Line

NAME	PRESENT	NAME	PRESENT
(Board Members)		Heidenreich, Steve	
Byrne, Diane	X	Henika, Joy	X
Dungan, Brinda		Hotchkiss, Heather	X
Engle, Ian	X	Knauer, Russha	X
French, Anna	X	Levis, Bill	X
Friedman, Ronen	X	Martinez, Maria	X
Gabella, Barbara	X	Snelson, Kari	
Genzel, Ben	X	Spaulding, Peggy	X
Greene, Meghan	X	Tyler, Janet	X
Hawley, Lenny	X	Wren, Louisa	X
Staff		Guests	
Facilitator Summer Gathercole		Amy Engelman	
Liz Gerdeman (MINDSOURCE)		Jaime Horsfall, Seija Curtin, Ellen Kordonowy	
Karen Ferrington (MINDSOURCE)			
Regina Rodriguez Sisneros (MINDSOURCE)			
Melissa Herrera (MINDSOURCE)			

Opening & Introductions, Public Comments

Discussion	<ul style="list-style-type: none"> There were no public comments made. Meghan Green is the new Competitive Integrated Employment Manager at State of Colorado Division of Vocational Rehabilitation (DVR). Meghan assists in managing the youth group and internal training unit with DVR, and she is joining as a replacement for Patricia Henke who moved to the Colorado Office of Employment First. 		
Action Items	Person(s) Responsible	Deadline	

Approval of February Minutes, Program Updates, Brief Overview/Q&A on State Plan

Discussion	<ul style="list-style-type: none"> Summer asked if there was any objection or suggested changes to the February 2020 minutes. Peggy Spaulding abstained. There were no objections and the board approved the February 2020 minutes. <p>Feedback from the survey that was sent out to the board after the February meeting included:</p> <ul style="list-style-type: none"> Interest in having presentations from partners involved with the State Plan. MINDSOURCE will plan accordingly to include those presentations as time goes on throughout the three and a half year plan. Board members indicated that they were open to or neutral to meeting with work groups between full board meetings to focus on specific state plan activities as needed. We look forward to continuing the conversation around chair positions and determining guidelines to vote on in August 2020. Due to COVID-19, the State of Colorado anticipates a deficit next fiscal year, and cuts will be made to CDHS programs. When Legislation was passed to expand services to non-traumatic brain injury that included a \$450,000 general funds. The Joint Budget Committee has determined the need to hold those general funds from the MINDSOURCE budget, and the program will likely see a decline in revenue from surcharges that come from traffic violations. The State Plan references building partnerships to request funds from other agencies for an awareness campaign and other projects. At this time, other agencies are likely facing similar challenges financially. However, MINDSOURCE has scheduled meetings to discuss how to move forward to achieve the goals and objectives outlined in the State Plan. MINDSOURCE will continue to communicate with the board as more information becomes available. Karen provided a brief update on the slides that were sent out to the board that included updates on Infrastructure, Seamless Supports and Service Access state plan focus areas. Ronen suggested partnering with hospitals moving forward for funding and upcoming projects. MINDSOURCE will connect with Ian to discuss opportunities for year two outreach and training and how to connect with the Program Improvement Advisory Council related to Regional Accountable Entity (RAE) outreach Board member Ben commented on person centeredness and the need to have supports in place in a structured and tailored way.- PowerPoint slides can be provided to the public upon request. 		
Action Items	Person(s) Responsible	Deadline	

1. MINDSOURCE will follow up with board members who indicated interest in the chair positions to answer questions on time commitments etc.	MINDSOURCE	6/2020
2. MINDSOURCE will connect with Ian to discuss opportunities for year two outreach and training and how to connect with the Program Improvement Advisory Council.	MINDSOURCE	
3. Board members are encouraged to reach out with any additional questions or feedback via email.	Board members	

Brief Overview/Q&A on ACL Grant Activity Progress

Amy Engelman

Discussion	<ul style="list-style-type: none"> • Amy shared the feedback from the most recent survey results from the board. There was a lot of expression on the appreciation for the facilitation and responsiveness of the staff. • A brief overview of some of the objectives of the Administration for Community Living gGrant was provided to the board with the opportunity for the board to ask questions and provide feedback. • Board member Ben asked about applying for discretionary federal funds that might be available for use to support people with brain injury during COVID-19. • PowerPoint slides can be provided to the public upon request. 	
Action Items	Person(s) Responsible	Deadline
MINDSOURCE will check on funding opportunities related to COVID-19.	Staff	6/2020

Next Steps/Wrap Up

Discussion	•	
Action Items	Person(s) Responsible	Deadline
1. Board members are asked to complete the post-meeting evaluation survey sent via email.	Board members	5/2020
2. MINDSOURCE will reach out to board members (Ronen and Ian) with opportunities to schedule meetings.	MINDSOURCE	6/2020

Next Meeting: Thursday, August 20, 2020 10:30 am – 1:30pm

Minutes respectfully submitted by

Melissa V Herrera