



MINDSOURCE

BRAIN INJURY NETWORK



Colorado Advisory Board Meeting Minutes

Date: February 20, 2020

Time: Location: Mile High United Way

NAME	PRESENT	NAME	PRESENT
(Board Members)		Henke, Patricia	X
Byrne, Diane	X	Hotchkiss, Heather	X
Dungan, Brinda	X	Knauer, Russha	X
Engle, Ian	X	Levis, Bill	X
French, Anna	X	Martinez, Maria	X*
Friedman, Ronen		Snelson, Kari	
Gabella, Barbara	X*	Spaulding, Peggy	
Genzel, Ben	X	Tyler, Janet	X
Hawley, Lenny		Vensor, Joshua	
Heidenreich, Steve	X	Wren, Louisa	X
Henika, Joy	X	*appeared by phone or video conferencing	
Staff		Guests	
Facilitator Summer Gathercole		CB Eagye, Craig Hospital	
Liz Gerdeman (MINDSOURCE)			
Karen Ferrington (MINDSOURCE)			
Regina Rodriguez Sisneros (MINDSOURCE)			
Melissa Herrera (MINDSOURCE)			

Opening & Introductions, Public Comments, Approval of November 2019 Minutes, Making Connections

Discussion	<ul style="list-style-type: none"> • Introductions were made. Board member Steve moved to approve the Advisory Board November 2019 minutes, Anna seconded the motion. The motion to approve the November Advisory Board minutes was passed. • Summer provided a brief overview of the agenda and the group agreements and expectations for the full board and workgroup meetings. • Summer asked the board members to meet in small groups to discuss leadership qualities that are essential for success. The board provided the following suggestions from their group discussions: <ul style="list-style-type: none"> • Trust • Integrating • Action/Results Focused • Integrity • Enthusiasm • Innovation & Creativity • Inspiring • Trustworthy • Engages Diversity • Communicator • Innovative • Tenacity • Emotional Appealing to those not conscious of what they need • Tenacity 	
Action Items	Person(s) Responsible	Deadline

The Future of MINDSOURCE

Liz Gerdeman

Discussion	<ul style="list-style-type: none"> • Summer invited Liz to share her journey to MINDSOURCE and her background and to respond to questions from board members. Liz shared that she received a Master’s Degree in International Disaster Psychology from the University of Denver, and Dr. Kim Gorgens connected Liz for her graduate internship with the Colorado Brain Injury Program before it became MINDSOURCE. In addition to working with the Brain Injury Alliance of Colorado for nine years, Liz also worked with the Children’s Hospital doing research on youth with moderate to severe brain injuries. Liz is excited about the work that MINDSOURCE is currently focusing on including the upcoming community and research grants. Liz expressed that the final State Plan will drive program decisions and priorities based on the plan’s specific goals and objectives. 	
Action Items	Person(s) Responsible	Deadline

The State Plan: Update, The Dashboard, Group Discussion: Meaningful Work Moving Forward

Discussion	<ul style="list-style-type: none"> • Summer shared with the board that the State Plan has been approved and is the process of being disseminated. Karen added that the link to the State Plan will be included in the quarterly newsletter from MINDSOURCE and encouraged board members to share with those who might be interested. Liz communicated that
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MINDSOURCE will be reaching out specifically to some board members regarding specific requests regarding trainings, dashboard items and support with dissemination.

- Diane reported to the group that she is communicating with Ben Harris to schedule a presentation with the Program Improvement Advisory Council (PIAC). Ian added that he is a voting member of PIAC and offered assistance to bring the State Plan to the work group.
- CB Eagye a Research Associate and Data Analyst from Craig Hospital joined the meeting to provide an overview on the draft dashboard created from the feedback provided by the board during the November meeting. CB has extensive experience in data visualization and data analytics. Board members provided feedback.
 - Diane expressed that it would be beneficial to have a separate chart to track individuals/providers who are obtaining training to provide screenings.
 - Karen mentioned that the board discussed having a more interactive dashboard with the ability to hover over some of the dashboard elements and see additional data. Unfortunately, there are not currently the resources to provide this functionality.
 - Joy asked how often data would be updated and how would information be reviewed for accuracy before providing information to the public. Karen suggested that the information could be provided to the board for review before posting to the website. Liz also added that MINDSOURCE is actively pursuing the possibility to utilize Salesforce to provide live data in the future with grant funding and department approval. For now, data will be provided quarterly as outlined in the State Plan through PDF visuals. Should the need for additional or detailed data arise, MINDSOURCE will provide that upon request.
 - Louisa asked how the work of the Advisory Board will collaborate with the Behavioral Health Task Force. Summer is leading the efforts of the behavioral health task force which is comprised of about 120 individuals charged with delivering a blue print to the Governor’s office in June on reforming the behavioral health system. Summer engages MINDSOURCE in the work of the task force when appropriate.

The board discussed what would be meaningful to the Advisory Board moving forward:

- Be proactive
- Experiential meetings (e.g., site visits, etc.)
- Secret Shopping (e.g., recruit consumers to provide feedback)
- Find the stories and share the positive results
- Services increase for non-TBI persons
- Public Service Campaign
 - Raise awareness via a Public Service Campaign

Action Items	Person(s) Responsible	Deadline
1. Board members are encouraged to share the State Plan through the link provided in the newsletter that will be sent out by MINDSOURCE.	<ul style="list-style-type: none"> • Board members 	3/2020

Discussion-Selection of Advisory Board Co-Chairs

Discussion	<p>The board discussed appointing co-chairs to the Advisory Board as outlined in the Administration for Community Living Grant to assist in facilitating meetings moving forward. One of the Two co-chairs is required to be a person with a brain injury. Some of the suggestions are as follows:</p> <ul style="list-style-type: none"> • Term limits • Share updates, challenges (e.g. where team is struggling), and how Advisory Board can help • Outside presentations from other stakeholders • Liaison for partners, stakeholders and public • Subcommittees-point person to report out to larger group • Look at models from other boards to guide responsibilities • Consider milestone timelines when determining term limits 		
Action Items	Person(s) Responsible	Deadline	
<ol style="list-style-type: none"> 1. Board members are encouraged to reach out to Liz or Karen if interested in a co-chair position 2. A survey will be distributed to the board to follow up on co-chair discussion to review at the May Advisory Board meeting 	<ul style="list-style-type: none"> • Board members • MINDSOURCE 	3/2020	

Brain Injury Learning Collaborative (BILC) Overview

Karen Ferrington

Discussion	<ul style="list-style-type: none"> • The BILC is an initiative that directly relates to the State Plan. The Human Services Research Institute has a program called The National Center on Advancement of Person Centered Practices (NCAPPS) that offered states the opportunity to be involved in a brain injury-focused learning collaborative of 18 months. NCAPPS's Learning Collaborative project brings together “teams” from States, Territories, and Tribal human services agencies along with other stakeholders to engage in peer-to-peer learning. The BILC team developed an aim to improve systems in a person-centered approach. The Colorado BILC is comprised of organizations including the Colorado Office of Employment First, the Brain Injury Alliance of Colorado, the Pueblo BI support group, Craig Hospital, Health Care Policy and Financing, and MINDSOURCE. MINDSOURCE and its BILC partners have an aim to prepare for and then engage in the rollout of Self-Advocacy for Independent Life for people with brain injuries in Colorado in alignment with the State Plan, specifically in the service access goal area. • Email ncapps@hsri.org to request to be added to the NCAPPS mailing list. • Email rwolfkiel@nashia.org to request to be added to the NASHIA mailing list. 		
Action Items	Person(s) Responsible	Deadline	
<ul style="list-style-type: none"> • Board members will receive quarterly report outs on the learning collaborative activities and progress. 	<ul style="list-style-type: none"> • MINDSOURCE 	On-going	

Next Steps/Wrap Up

Discussion	<ul style="list-style-type: none"> • Summer asked board members to share additional thoughts/questions throughout
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the meeting on the parking lot flip chart. The following items were added to the parking lot:

- Ensure we are strategic about actions (Public Service Announcements, etc.) (Don't want to trigger frustration)
- How can we as an advisory board support the action items that MINDSOURCE are carrying out without getting in the way à & fulfilling our advisory role
- Invite Lt. Governor Primavera who was instrumental in Trust Fund Legislation to a meeting
- Daenerys Targaryn had a brain aneurysm

Action Items	Person(s) Responsible	Deadline
<ul style="list-style-type: none"> • Minutes from today's meeting will be distributed to the board 	<ul style="list-style-type: none"> • MINDSOURCE 	3/2020

Next Meeting: Mile High United Way **BUSSE ROOM** 711 Park Ave W, Denver, CO 80205 Thursday, May 21st, 2020 10:30-1:30 pm