



Colorado Brain Injury Trust Fund Board Meeting

Date: April 17, 2020
Location: Zoom Meeting

Time: 9:00 a.m. - 11:00 a.m.

TYPE OF MEETING	Board Meeting		
FACILITATOR	Cheryl Catsoulis		
ATTENDEES			
NAME	POSITION	PRESENT	STAFF Present
(Board Members)			
Cheryl Catsoulis	Board Chair	<input checked="" type="checkbox"/>	Liz Gerdeman (MINDSOURCE)
Terry Chase	Board Member	<input checked="" type="checkbox"/>	Regina Rodriguez Sisneros (MINDSOURCE)
Jennifer Coker	Board Member	<input checked="" type="checkbox"/>	Karen Ferrington (MINDSOURCE)
Dawn Comstock	Board Member	<input checked="" type="checkbox"/>	Melissa Herrera (MINDSOURCE)
Jason Kacmarski	Board Member	<input checked="" type="checkbox"/>	Judy Dettmer (MINDSOURCE)
Thomas McCause	Board Member	<input checked="" type="checkbox"/>	Guests Present
Danny Mistry	Board Member	<input checked="" type="checkbox"/>	Mindy Gates - CDHS
Latoya Mize	Board Member	<input checked="" type="checkbox"/>	Gavin Attwood - BIAC
Jennie Munthali	Board Member	<input checked="" type="checkbox"/>	Kate Kerkmans - BIAC
Victoria Ortega	Board Member	<input checked="" type="checkbox"/>	Public Guests
Gretchen Russo	Board Member	<input checked="" type="checkbox"/>	Ben Genzel
Kenneth Scott	Board Member	<input checked="" type="checkbox"/>	
Angie Wickersham	Board Member	<input checked="" type="checkbox"/>	

*All attendees were present through Zoom

1. Agenda topic: Welcome, Introductions, & Announcements

Discussion	<ul style="list-style-type: none"> Cheryl Catsoulis opened up with introductions of those who joined. There were no public comments made. 		
Action Items	Person(s) Responsible	Deadline	

2. Approval of Minutes

Discussion	<ul style="list-style-type: none"> A motion to approve minutes from the February 2020 Brain Injury Trust Fund Board meeting was made by board member Jennie. Board member Dawn seconded the motion. All members voted in favor and the motion was carried. 		
Action Items	Person(s) Responsible	Deadline	

3. CU nonTBI Feasibility Project

Discussion	<ul style="list-style-type: none"> Kristina Hulen from the Colorado School of Public Health created a one page document on the Acquired Brain Injury/Non-Traumatic Brain Injury (TBI) study work that was shared with the board for review during the meeting. The study focuses on the prevalence of non-TBI in Colorado, resources for classifications of brain injuries to assist the discussion of determining if client services can be opened to the non-TBI population at the start of the new contract cycle. Cheryl asked about the citations for the non-TBI vs TBI statistics included in the one page document. <ul style="list-style-type: none"> Non-TBI vs TBI citations: <ul style="list-style-type: none"> Numbers of non-TBI and TBI vary between studies Non-TBI associated with more mental health diagnoses and more comorbidities (Colantonio, Angela, et al., 2013) Patients with non-TBI are older (Avesani, R. et al., 2013; Colantonio, Angela, et al., 2013; Cullen, Nora K. et al., 2008) 		
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	<ul style="list-style-type: none"> • Non-TBI associated with more disability in acute setting and long term (Avesani, R. et al., 2013; Colantonio, Angela, et al., 2013; Cullen, Nora K. et al., 2008) • At rehabilitation centers, non-TBI had longer admissions, increased mortality, and increased vegetative state (Avesani, R. et al., 2013; Cullen, Nora K. et al., 2008) • After recovery, patients with vascular causes of non-TBI were more likely to return to work than TBI (Van Velzen, J. M., et al., 2009) • The board discussed proceeding cautiously around future decisions due to the unknown impact COVID-19 will have on the revenue and budget of the program. • VICTORIA suggested writing the RFP with a contingency item for additional services for non-TBI in the event that funding is available. Ken added that the pilot run that was discussed previously to offer services to a targeted group of individuals with non-TBI would work well as the contingency item. • Jennie shared it is best to included non-TBI in the RFP in order to have the option to include those services in the future contract. The program is not obligated to commit to funding those services however if it is not included in the RFP it would not be an option for 5 years. 	
Action Items	Person(s) Responsible	Deadline
1. The Google Drive folder Kristina created holding the documents around the project will be shared with the board.	MINDSOURCE	4/2020

4. Program Updates

Discussion	<ul style="list-style-type: none"> • Liz informed the board that an interview is scheduled with an individual who has applied leaving the need to fill one vacant position. • Jennie reported that the strategic partnerships committee has had some challenges identifying what the role is in supporting strategic partnerships. In addition to the having strategic partners as members of the Advisory Board, the State Plan contains three elements that focus on strategic partnership as well. The committee would like to board to consider what is most important for this committee to focus on and how we can support the work of the board in the coming year. The board discussed strengthening the communication with the Advisory board and transitioning to a services committee as an option to serve the Trust Fund board effectively and eliminate the duplication of effort. The board supported the decision to move forward to a services committee. • Jennie mentioned as of July 1st she will act as Chair of the Trust Fund Board providing an opportunity for a board member to step in as the chair for the committee. • MINDSOURCE received a one year Justice Assistance Grant (JAG) from the department of public safety and awarded a second year to continue the work with jail based behavioral health services programming. The Justice Assistance grants at the national level have been involved in the sanctuary city law suits causing a hold on the funding. MINDSOURCE was offered a grant extension providing an additional quarter to allow the work to continue with the jail sites. More information on the outcome of the grant is anticipated to be available in June 2020. • The department media director indicated that the press release created for the State Plan will be held until COVID-19 is mitigated. MINDSOURCE discussed the possibility of highlighting the work being done to reach individuals with brain injuries during COVID-19 and including the press release along with that communication. Jennie suggested utilizing #Doingmypart from Governor Jared Polis. 	
Action Items	Person(s) Responsible	Deadline
1. Board member applications are still needed; current members are encouraged to connect any recommendations or interested persons with Liz via email.	Board members MINDSOURCE	5/2020 6/2020
2. The Strategic Partnerships committee will review the initiatives from the planning retreat and email a proposal to the board to define the role of the committee moving forward and communication.	MINDSOURCE	6/2020
3. Board members interested in chairing the potential new committee are encouraged to connect with Liz.		
4. Logistics for the May 21 st Advisory Board meeting will be sent out via email.	MINDSOURCE	4/2020

5. COVID-19 Updates

Discussion	<ul style="list-style-type: none"> • Gavin from the Brain Injury Alliance of Colorado joined the meeting to update the board on how BIAC is adapting to COVID-19. BIAC proactively closed the office March 16th, recognizing that the clients served are high risk, and began the transition to a remote platform. • Kate, Director of Client Programs, reported that the phone based resource navigation team and in-person resource navigation team have merged to provide seamless access to clients. New number of new clients along with time spent on the phone is consistent with past months however the numbers of missed calls have drastically decreased. There is a focus on connecting clients with organizations that are operating to obtain services during this time. Of the 53 clients apart of the self-management and skill building program 14 opted to put a hold on services until in person services resumed. The clients are still receiving regular phone calls to touch base. Liz suggested documenting goals, needs and challenges related to COVID-19 in order to have that data to report on at a later date.
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	<ul style="list-style-type: none"> • Music therapy, grief and loss and mindful brain classes have been offered virtually within the last couple weeks. BIAC is hopeful to add more classes including adaptive yoga in the coming weeks. • Outreach to community partners, hospital and referral sources have continued by providing video presentations. The peer mentorship program is thriving during this transition providing trainings and matching mentors to mentees. Prerecorded and virtual trainings have been offered to staff of correctional facilities. The family outreach and educational support is working well to support families and schools during the remote learning transition. • Support groups are operating remotely in order to keep clients connected. BIAC is increasing social media and outreach communications in order to combat social isolation. • Regina communicated that Community grants were to be announced at the end of March 2020 for a start date of July 1, 2020 however with the feedback received from the current community grantees time is needed to secure funding. With the support of the Vision and Outreach committee and not knowing the financial impact of COVID-19 the program has made the decision not to announce for community grants for the upcoming FY in order to sustain existing grants and to announce in August 2020. MINDSOURCE has set aside approximately \$5,000 to allow BrainSteps teams to apply for support funds with school districts will be under a restricted budget. • Current research grantees were asked to communicate their current financial impact with COVID-19. The spreadsheet Regina created was shared with the board and proposed extending the current contracts into three years to allow the request to carry over funds into FY22. The proposal also includes the decision to not announce for research grants until Calendar year 2021 to start in FY 2023 to allow more time to gather information on the financial impact of COVID-19. Activities are continuing with both the research and community grants as MINDSOURCE is committed to supporting the current grantees and not imposing any hardship or penalize them during this time. 				
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6. Meeting Wrap up

Discussion	<ul style="list-style-type: none"> • Ben Genzel joined the meeting as a member of the public. He indicated the interest in creating a public service announcement campaign to raise awareness for brain injury and resources available. Ben also indicated the need for additional supports during COVID-19 and how to better obtain the resources needed. • Board member Dawn motioned to adjourn the meeting. Angie seconded the motion to adjourn; all members voted in favor and the motion was carried. 				
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The next Board meeting: Friday, June 19, 2020 9:00 – 11:30 am– Colorado Department of Human Services, 1575 Sherman St. Denver 80203. C-STAT Conference Room- 8th floor

Respectfully Submitted,

By Melissa Herrera