



Colorado Traumatic Brain Injury Trust Fund Research and Program Evaluation Committee Meeting Minutes

Date: 2/7/2019

Time: 10:00 – 10:30 a.m.

TYPE OF MEETING	Monthly Research and Program Evaluation Committee Meeting		
FACILITATOR(S)	Catie Johnston-Brooks		
ATTENDEES			
NAME	POSITION	PRESENT	STAFF Present
(Members)			Melissa Herrera
Catherine Johnston-Brooks	Chair	<input checked="" type="checkbox"/>	
Terry Chase	Committee Member	<input checked="" type="checkbox"/>	
Dawn Comstock	Committee Member	<input type="checkbox"/>	
Ken Scott	Committee Member	<input checked="" type="checkbox"/>	

1. Introductions and review of agenda

2. Agenda topic: Research Grants

Discussion	Grant Applications were received and sent to review committees with scheduled meetings to be completed by the end of February 2019. Final Decisions are expected by mid-March. Below is the breakdown of the applications received and reviewers: <ul style="list-style-type: none"> • 10 Clinical Applications • Pediatric- Lee Shapiro, Juliet Haarbauer-Krupa, Janessa Graves • Adult-Carolyn, Laurie Ehhardt Powell, Ed Dixon • 2 New investigator-Clinical Applications • 6 Basic Science applications –Amy Gleichman, Kim Heidenriech, Steven L. Dubovsky 		
Action Items	Person(s) Responsible	Deadline	
1. Basic Science Review		2/21/19	
2. Adult Review		2/27/19	
3. Pediatric Review		2/22/19	

2. Agenda topic: BIAC Outcomes/Next Steps

Discussion	Committee discussed the next steps from the 12/13/18 meeting on BIAC-MINDSOURCE Data Reporting		
Action Items	Person(s) Responsible	Deadline	
1. Judy will connect with Karen to obtain report table from BIAC and send to the Committee Members for review.	Judy	2/12/19	
2. 2018 BIAC Contract and written Annual Report from BIAC will be sent out to the committee for review to discuss at the next meeting.	Committee Members	3/14/19	
3. After reviewing these documents the committee will also determine what metrics BIAC is currently collecting and what metrics the board is interested in collecting.	Committee Members	3/14/19	

2. Agenda topic: Chair

Discussion	With Catie stepping off the Trust Fund Board at the end of June 2019 the Committee discussed a new Chair option. No decisions were made at this time.		
Action Items	Person(s) Responsible	Deadline	
1. Catie will follow up with Dawn to discuss potentially assuming chair position.	Catie		
2. Ken will consider chair position	Ken		
3. Committee will revisit Chair agenda topic at April meeting.	Committee	4/11/19	

Next Meeting: March 14, 2019 10:00 am – 11:00 am