



Colorado Brain Injury Trust Fund
Research and Program Evaluation Committee Meeting Minutes

Date: Tuesday, February 18, 2020

Time: 3:00 – 4:00 p.m.

TYPE OF MEETING	Monthly Research and Program Evaluation Committee Meeting		
FACILITATOR(S)	Liz Gerdeman		
ATTENDEES			
NAME	POSITION	PRESENT	STAFF Present
(Members)			
Ken Scott	Chair	Yes	Liz Gerdeman
Terry Chase	Committee Member	Yes	
Dawn Comstock	Committee Member	No	
Catherine Johnston-Brooks	Committee Member	Yes	Amy Engelman
Jenn Coker	Committee Member	Yes	
Jason Kacmarski	Committee Member	Yes	

1. Introductions and review of agenda & past minutes

Discussion	Review past minutes. Confirm state plan receipt.		
Action Items	Person(s) Responsible	Deadline	
Confirmed. No questions at this time.			

2. Agenda topic: Anchor Data

Discussion	Liz would like to generate a group to discuss this issue with our contractor.		
Action Items	Person(s) Responsible	Deadline	
Ken, Jason, and Catie would be interested and indicate they have the time to participate in a 60-90 minute meeting about this issue.	Liz will send a doodle poll		

3. Agenda topic: Program Evaluation of Client Services

Discussion	Amy doing interview of committee members		
Action Items	Person(s) Responsible	Deadline	
Liz dropped off to allow for Amy to do this.			

4. Agenda topic: Wrap up, next steps and adjourn

Discussion	Next meeting: Kristina Hulen from CU presenting on nonTBI project status		
Action Items	Person(s) Responsible	Deadline	
Update Catie's email address? She's getting minutes and agendas, just didn't see calendar invite. Double check we have the right one?	Melissa		

Next Meeting: Tuesday, March 17, 2020, 3:00 p.m